



IT Retail Project Specialist

We are looking for a proactive and business-oriented **IT Project Specialist** to join our IT team and support the delivery of technology initiatives across our fuel station network and head office operations.

This role is ideal for a professional who combines strong project coordination capabilities with a solid understanding of retail technologies and business processes. The successful candidate will be able to manage complex challenges, collaborate with diverse stakeholders, and think strategically about future business and technology needs.

Responsibilities

- Coordinate and support the delivery of Retail IT projects across fuel stations and head office operations.
- Lead and actively participate in IT and IT-related projects, ensuring successful delivery and business alignment.
- Assist in project risk management, change coordination, and stakeholder communication.
- Maintain project documentation, progress tracking, and reporting.
- Collaborate with external vendors, service providers, and international stakeholders.
- Facilitate communication between business and technical teams to ensure successful project outcomes.
- Identify opportunities for process optimization and operational improvements.
- Support the alignment of business requirements with technology solutions.
- Participate in operational and project meetings with retail and corporate stakeholders.

Requirements

- 5-10 years of professional experience in Retail IT environment, project coordination, and execution.
- **Retail IT experience is mandatory**, preferably supporting multi-site retail operations.
- Strong understanding of retail business processes and the retail technology ecosystem.
- Knowledge of **POS (Point of Sale), BOS (Back Office Systems), and payment systems** is a significant advantage.
- Experience with **SAP solutions** and integrations is highly desirable.
- Strong analytical and problem-solving skills with the ability to manage **complex business and IT challenges**.
- **Future-oriented mindset** with the ability to anticipate business needs, technology trends, and operational impacts.
- Excellent organizational, documentation, and stakeholder management skills.
- Strong command of English (minimum B2 level).
- Being able to work in an everyday changing environment.
- Driving license category B.

What we offer

- Opportunity to work on impactful Retail IT projects within an international organization.
- Dynamic and collaborative working environment.
- Exposure to modern retail technologies and business transformation initiatives.
- Stability and attractive employment conditions.
- A supportive and collaborative team.
- An environment where people feel valued, respected, and understood
- Competitive compensation package..
- Rooftop running track and shower facilities for sports.

Company info

ORLEN HUNGARY Ltd. is a member of the international ORLEN Group, the largest energy company in the Central and Eastern European region, active in the production and processing of crude oil and natural gas, as well as the production, distribution and sale of fuels, petrochemicals, natural gas and energy from renewable sources.

In the fuel market, ORLEN is a strong international brand with nearly 3,000 filling stations in seven countries (Poland, Germany, Czech Republic, Lithuania, Slovakia, Austria and Hungary).